



Cell Phone Policy

Purpose:

The purpose of this policy is to establish guidelines for cell phone usage within the school to minimize distractions, support the learning environment, and ensure the safety and well-being of all students.

Scope:

This policy applies to all students and staff.

General Guidelines:

1. Cell Phone Storage: All cell phones must be stored in lockers during school hours.

2. Allowed Use:

- Before the first bell, students may use their phones.
- During lunch, cell phones may be used.
- After dismissal, cell phones may be used.
- During a spare, cell phones may be used.

3. Prohibited Use:

- During class time, whether in the classroom or not.
- In private areas such as restrooms and locker rooms, or other private areas
- During guest speaker sessions and assemblies.



COALDALE PRAIRIE WINDS SECONDARY

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Vice-Principal: Kim Alexander
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Restrictions:

1. Cell phones are allowed with higher restrictions and specific permissions from teachers during class time. Teacher permission is required to use cell phones at any point during instructional time. Clear parameters around academic expectations will be adhered to.
2. Smart Watches. Smart watches are currently allowed at school, as long as they are not used as a communication device. Abuse of this privilege will result in restrictions.
3. Headphones/Earbuds: Use of headphones or earbuds is permitted only with Chromebooks as an accommodation.

Enforcement and Consequences:

1. First Offense: The cell phone is taken by the teacher and sent to the office. The student may pick it up at the end of the day, and parents will be notified.
2. Second Offense: The cell phone is sent to the office, and parents may be required to pick it up.
3. Third Offense: The cell phone is sent to the office, and a meeting is scheduled with parents, administration, and the student. The phone may be docked in the office for a set amount of time.
4. Habitual Rule Breakers: Additional consequences will be determined, including possible longer-term loss of cell phone privileges.



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Special Permissions:

1. Students may check in at the office for a space to reach out to their parents if necessary.
2. Individualized medical technology plans will be developed with the school and parents.

****Note:** This policy is designed to balance the need for technology in emergencies with the need to minimize distractions and ensure a focused learning environment, as directed by the Alberta Government. Details of this policy were informed and developed by a Cell Phone Advisory Committee made up of teachers, parents, and students.

Contact Information:

Any questions or concerns regarding this policy should be directed to the school administration.